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professional excellence

# INDIAN INSTITUTE OF BANKING & FINANCE

## TRAINING PROGRAMME ON

### **FOREIGN EXCHANGE OPERATIONS**

**(VIRTUAL)**

**From 04.06.2025 to 06.06.2025 (Wednesday, Thursday & Friday)**



**Coordinated by:**

**Indian Institute of Banking & Finance,  
Professional Development Centre, South Zone,  
94, Jawaharlal Nehru Road  
Vadapalani, Chennai - 600 026**

**Website:** [www.iibf.org.in](http://www.iibf.org.in)

**For Details & Nomination, please contact:**

**Individuals can also register for the program at their own cost**

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|---|---|---|
| <b>Mr. G . Padmanaban</b><br>Head - PDC, South Zone,<br>Chennai<br>Phone: +91- 44 - 23721429<br>Mobile: 7397240035<br>Email: <a href="mailto:head-pdcsz@iibf.org.in">head-pdcsz@iibf.org.in</a> | <b>Ms. Priya Maria A</b><br>Senior Executive, PDC-South Zone<br>Phone: +91- 44 -24722990<br>Mobile: +91 9566274128<br>Email: <a href="mailto:se.pdcsz1@iibf.org.in">se.pdcsz1@iibf.org.in</a> | <b>Mr Harinadh Nethinti</b><br>Junior Executive, PDC-South<br>Zone, Chennai<br>Phone: +91- 44 -24722990<br>Mobile : 8317550652<br>E-mail : <a href="mailto:je.pdcsz2@iibf.org.in">je.pdcsz2@iibf.org.in</a> |
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## BACKGROUND







During its 97 years of service, IIBF which is an "Institute of the Bankers, for the Bankers and by the Bankers", has emerged as a premier institute in banking and finance education. Considering the emerging requirements of the bankers in the ever changing dynamic environment, IIBF has been providing training to bankers in select areas. IIBF has world class training facilities at its Leadership Center, Mumbai. It also has three Professional Development Centres (PDCs) at Chennai, Delhi, & Kolkata & Mumbai, conducting training sessions in virtual mode and physical training classes, covering any banking subjects.

## PURPOSE






This Programme is intended for people working in Foreign Exchange areas in Banks. The programme is a confidence building measure for the participants by improving their operational knowledge and enhance their effectiveness in their working areas. As liberalisation is continuously taking place in foreign exchange area, it is imperative that one should get updated with the latest developments.

This programme is unique as a trainee-oriented program, with more emphasis on RBI Master Directions, and FEMA guidelines and various international trade rules and their implementation at **operational level**. The training methods include lectures / interaction and sharing experiences by the faculty.

## OBJECTIVES

-  To enhance the knowledge in Foreign Exchange operations in Banks
-  To know about RBI Master Directions and FEMA guidelines while carrying out day to day operations
-  To learn more about the usage of various ICC rules in LC/Guarantee transactions and usage of INCOTERMS in trade transactions
-  New ICC guidelines including e-UCP/URC and URBPO
-  Prevention of frauds in foreign trade
-  Case studies

## CONTENT OVERVIEW

-  Documentary credits and standby letter of credits
-  Export finance and Import finance
-  NRO/NRE and foreign Currency accounts
-  Liberalised Remittance scheme and Remittances of Assets
-  FEMA - Regulatory Framework in Forex areas

- ✚ Various ICC rules (UCP 600/URC 522/ISP 98/ISBP 745/URDG 758) and case studies
- ✚ ECB/Trade credit framework
- ✚ Overseas Direct Investments/Foreign Direct Investments
- ✚ Trade Based Money Laundering and how to avoid it
- ✚ Compliances in Forex areas.
- ✚ Various risks in forex business
- ✚ New development in Trade Finance (e-UCP/e-URC/URBPO 750) including block chain technology

| METHODOLOGY  | TARGET GROUP   | TRAINING PERIOD                      |
|--|--|--------------------------------------|
| Online classes delivering the sessions by<br>✚ Presentations<br>✚ Case Studies<br>✚ Sharing of experiences by Subject Experts/ practicing Professionals. | Officials working in the centralized processing cell and officers working in AD Branches / Administrative offices /Concurrent auditors/Internal auditors of Banks and officers identified to work in Foreign Exchange area | <b>Timings: 09.45 AM to 5. 30 PM</b> |

## FEES

Rs. 7,500/- per participant plus GST @18% i.e. Rs.1,350 aggregating to Rs.8,850/- (In case of TDS deduction, please send us TDS certificate)

Programme fees may be remitted to the credit of Institute's account with State Bank of India, details of which are given below:

**(Pl Remit the amount only to the following Account)**

- ✓ Name of the Bank branch: **State Bank of India**, Vidya vihar (West).
- ✓ Account no: **37067835882** IFSC code: **SBIN0011710**
- ✓ PAN No: AAATT3309D and GSTIN No. 33AAATT3309D2ZY

**For further details and nomination please contact:**

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|--|---|--|
| <b>Mr. G . Padmanaban</b><br><b>Head – PDC, South Zone, Chennai</b><br><b>Phone: +91- 44 – 23721429</b><br><b>Mobile: 7397240035</b><br><b>Email: <a href="mailto:head-pdcsz@iibf.org.in">head-pdcsz@iibf.org.in</a></b> | <b>Ms. Priya Maria A</b><br><b>Senior Executive, PDC-South Zone</b><br><b>Phone: +91- 44 -24722990</b><br><b>Mobile: +91 9566274128</b><br><b>Email: <a href="mailto:se.pdcsz1@iibf.org.in">se.pdcsz1@iibf.org.in</a></b> | <b>Mr Harinadh Nethinti</b><br><b>Junior Executive, PDC-South Zone, Chennai</b><br><b>Phone: +91- 44 -24722990</b><br><b>Mobile : 8317550652</b><br><b>E-mail : <a href="mailto:je.pdcsz2@iibf.org.in">je.pdcsz2@iibf.org.in</a></b> |
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**Indian Institute of Banking & Finance**  
(ISO 21001:2018 Certified Institute)

**NOMINATION FORM FOR ORGANIZATION WHO NOMINATES THE PARTICIPANTS**

**Programme title:** Programme on Foreign Exchange Operations

**Date:** 04.06.2025 to 06.06.2025 (Wednesday, Thursday & Friday)

**Programme Type:** Virtual (Online) mode

**Details of participant(s):**

| Sl. No | Name | Designation | Branch/Office | Mobile No. and Land Line No. | E-mail (PERSONAL MAIL ID )* | E-mail (OFFICIAL MAIL ID )* |
|--------|------|-------------|---------------|------------------------------|-----------------------------|-----------------------------|
| 1      |      |             |               |                              |                             |                             |
| 2      |      |             |               |                              |                             |                             |
| 3      |      |             |               |                              |                             |                             |
| 4      |      |             |               |                              |                             |                             |

**\*LOGIN DETAILS OF THE PROGRAM WILL BE SHARED ON PERSONAL E-MAIL ID OF PARTICIPANT.**

**Bank/Organisation:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_ **Pin Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_ **Bank's GST no.** \_\_\_\_\_

**UTR Details with Date of Remittance** \_\_\_\_\_

**Fee**

Rs. 7,500/- per participant plus GST @18% i.e. Rs.1,350 aggregating to Rs.8,850/- (In case of TDS deduction, please send us TDS certificate)

Programme fees to be remitted to credit of Institute's account details as follows:

- Account Name:** Indian Institute of Banking & Finance
- Name of the Bank branch:** State Bank of India, Vidya Vihar (West), Mumbai
- Account no:** 37067835882 **IFSC code:** SBIN0011710
- PAN No:** AAATT3309D and **GSTIN No.** 33AAATT3309D2ZY

Please send your nominations at the earliest to:

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|--|--|---|
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**Indian Institute of Banking & Finance**  
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**NOMINATION FORM FOR SELF-SPONSORED CANDIDATES**

**Programme title:** Programme on Foreign Exchange Operations

**Date:** 04.06.2025 to 06.06.2025 (Wednesday, Thursday & Friday)

**Programme Type:** Virtual (Online) mode

**Details of nominee:**

| Sl. No | Name | Designation | Branch/Office | Mobile No. and Land Line No. | E-mail (PERSONAL MAIL ID)* | UTR NUMBER and DATE For FEES REMITTED |
|--------|------|-------------|---------------|------------------------------|----------------------------|---------------------------------------|
| 1      |      |             |               |                              |                            |                                       |

**Name of Bank/ FI employed with:**

\_\_\_\_\_

**Address of Bank/FI employed with:**

\_\_\_\_\_

**Fee**

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